

ATTACHMENT 2

Academic Integrity and Discipline (p. 93)

The University has developed certain regulations to make possible an orderly academic environment where all members of the community have the freedom to develop to the fullest extent.

Academic dishonesty cannot be condoned or tolerated in the University community. Such behavior is considered a student conduct violation, and students found guilty of committing an academic offense on the campus, or in connection with an institution oriented or sponsored activity, or while representing the University or academic department, will be disciplined by the University.

Students may not gain undue advantage over their classmates by deceptive or dishonest means. Throughout their education students should be impressed with the facts that cheating, duplicity, unauthorized reproduction of classroom materials, and plagiarism are morally degrading and that such practices seriously interfere with learning and intellectual development. It is a responsibility of faculty members to make every effort to prevent dishonesty, protect honest student, and take appropriate action in instances of dishonesty. It is the responsibility of the student not only to abstain from cheating, but in addition, to avoid the appearance of cheating and to guard against making it possible for others to cheat. Courtesy and honesty require that any ideas or materials borrowed from another must be fully acknowledged. It is the obligation of each student to report all alleged violations of academic integrity to the faculty member as well as the responsibility of all faculty to report all alleged violations of academic integrity to the dean of students.

Students may not reproduce, in whole or in part, classroom lectures or study materials presented by a professor without specific approval in advance by the professor. Publication of any such material shall only be with the express consent of the professor.

The determination that a student's work was the result of dishonest action can be considered in the faculty member's evaluation of that work and in the determination of the course grade. In addition disciplinary action will be taken by the appropriate University official (dean of student) or, by the Academic Integrity and Grievance Committee.

Faculty members shall adhere to University approved classroom policies and procedures and shall establish fair and reasonable standards in such matters as attendance, submission of assigned work, seating arrangements class decorum, regular and make-up examinations and grading. Faculty members shall make their standards known to each class at the earliest opportunity. Grievance against these standards and alleged violations of university approved classroom policies should not be brought to the Academic Integrity and Grievance Committee. They may be brought to the attention of the faculty member, department head, and, if necessary, the dean of the college or school in that administrative order so that a continuing administrative effort may be made to ameliorate problems. Examples of grading matters which may not be appealed to the Academic Integrity and Grievance Committee include:

* Student complaint over the choice of subject matter included on an examination provided that the subject matter actually included has been indicated in the course syllabus or in specific instructions concerning the examination.

* Student disagreement with the faculty member over grading policies and examinations, e.g. grading on the curve, types and number of examinations, system for grading (letter grade, point system, extra work, etc.)

Examples of grading matter which may be appealed to the Academic Integrity and Grievance Committee include:

- * The faculty member deviated from the syllabus without notice in terms of standards for work to be performed, class attendance or work to be assigned and completed during the course.
- * The faculty member engaged in discriminatory or retaliatory conduct toward the student in issuing a grade not commensurate with the quality of work performed.